

CONDITIONAL USE APPLICATION

VILLAGE OF ROCHESTER, WISCONSIN

Note: Application must be fully completed and signed by the applicant or the applicant's agent.

OWNER:		APPLICANT/ AGENT:	
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Zoning District: _____

TO THE VILLAGE OF ROCHESTER PLAN COMMISSION:
 The undersigned requests a conditional use permit to (specify use, project, structure, size, etc.):

AT (site address): _____

Subdivision:	Lots(s):	Block:
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Parcel ID#: _____

If served by municipal sewer, check here: **Sanitary permit #** _____

- ✓ Attached are:
- Zoning permit application fully completed & signed by the applicant or the applicant's agent. The Village of Rochester will provide the original or the form may be obtained at <http://rochesterwi.us>
 - 12 SETS: drawn-to-scale site plan that is based on a survey (2 full sets at scale, 10 no larger than 11' x 17', folded to 8.5" x 11")
 - Letter of agent status- **If the applicant does not own the property at the time of filing and/or public hearing**, a written, signed and dated letter from the property owner acknowledging said petition and authorizing specified agent to speak on the owner's behalf must be submitted.
 - Hearing/ review fee payable to "Village of Rochester" (Fees are non-refundable, and re-publication/ amendment fees will be charged where applicable).
 - Signed "Agreement for Reimbursable Services"
 - 3 SETS: landscaping/ lighting plan
 - 12 SETS: report/ cover letter & operations plan
 - Names & mailing addresses of the property owner's within 100' of the subject property and across the street.
 - Other _____

Property Owner Name:		E-mail address:	
Address:		Telephone #:	
		Signature:	
Agent Name:		E-mail address:	
Address:		Telephone #:	
		Signature:	

Staff Use Only:

- BASED ON CURRENT MAPPING, check applicable statement(s) below and underline or circle the word "all" or "partially"**
- The property is all / partially located in the _____ shoreland area.
 - The project is all / partially located in the _____ shoreland area.
 - The property is all / partially located in the _____ floodplain.
 - The project is all / partially located in the _____ floodplain.
 - The property is all / partially located in the wetland.
 - The project is all / partially located in the wetland.

The applicant is subject to the following Ordinance provisions (specify article/ section):

Shoreland contract : Yes No

Public Hearing Date:		Site plan review meeting date:	
Submittal Received by:		Date petition filed:	
Cash or Check #:		Amount received:	

Village of Rochester
Agreement for Reimbursable Services
By Petitioner/Applicant/Property Owner

The Village may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in its review of a proposal coming before the Plan Commission. The Village reserves the right to apply the charges for these services as well as for staff time expended in the administration, investigation and processing of applications to the Petitioner.

The Petitioner is required to provide the Village with an executed copy of this agreement as a prerequisite to the processing of the development application. The submittal of a development proposal application or petition shall be construed as an agreement to pay for such professional review services applicable to the proposal. The Village may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner, but which are not paid, may be assigned by the Village as a special assessment to the subject property.

_____, the applicant/petitioner/ property owner(s) for
(Names)

_____, dated _____, 201____,
(Nature of application/petition)

agrees to reimburse the Village of Rochester for all consultant services (e.g. engineering, planning, surveying, legal) required to process this application in addition to those normal costs payable by an applicant/petitioner (e.g. filing or permit fees, publication expenses, recording fees, impact fees, etc.), and, further, agrees to reimburse the Village for other administrative staff review if, in the judgment of the Village Board, such reimbursement is warranted.

Dated this _____ day of _____, 201____.

(Signature of Applicant/Petitioner)

(Signature of Property Owner, if Different from Applicant/Petitioner)